**Job Advert**

**Authentic Voice Coordinator (Adult AVC )**

**We are looking to recruit an Authentic Voice Coordinator (Adult AVC) to work on an exciting new pilot project.**

**Location**: Bolton location with travel across the borough

**Salary**: £16,418 + up to 8% matched employer pension contribution

**Hours**: 22.5 hrs per week over 3 days

**Fixed term to:**  31st December 2026

### **Holiday Entitlement:** 18 days per annum plus pro rata bank holidays

**Closing Date:**   19th February 2025, 5pm

**Interview Date:** w/c 24th February 2025

**Background**

SafeLives has received a National Lottery Community Fund grant to work in partnership with three Local Authorities, Bolton, Leicestershire and Sheffield, to deliver a sustainable model for embedding child and adult survivors’ voices in the design and delivery of policies and services that meet their needs

The Adult AVC will place the voice of survivors at the heart of this project. The post holder will work within the local area to enable survivors to represent and create change for the operational and strategic response to adults experiencing domestic abuse by creating a platform for their authentic and independent voice.

In Bolton, the Adult AVC is hosted by Endeavour and the post holder will be part of a wider project team consisting of a SafeLives Practice Consultant and a SafeLives AVC plus local Children & Young People’s (CYP) AVC.

**Role Purpose**

This project will involve creating spaces, opportunities and networks for survivors of domestic abuse from across the local area to share their lived experience in a variety of ways such as surveys, focus groups, forums and panels; and enable survivors to co-create the design, development and delivery of local policies and services intended to meet their needs. The model will be inclusive and equitable, ensuring survivors from marginalised and seldom heard from communities can be active and have equal influence.

The AVC will lead the approach to Authentic Voice (AV) within this project using the SafeLives AV toolkit and principles ensuring the widest networks are engaged and participation mechanisms established to ensure we are listening to a diverse range of voices.

As an active member of the project, you will work across a range of organisations, statutory and non-statutory, and in partnership to develop creative ways to reach out to survivors. This includes those who are vulnerable, marginalised or have not yet found their voice, ensuring all who want to have their voice heard have the opportunity. You will identify and help address the barriers that prevent people from being able to share their voice or access platforms which affect change.

You will provide individualised support according to the needs of survivors to enable engagement in this project.

The main purpose of the role is to:

1. Develop trusting and productive relationships with survivors of domestic abuse in Bolton, with the aim of supporting and motivating them to engage with co-production opportunities at the level they want to.
2. Liaise with a wide range of organisations and individuals using a safe, ethical and trauma informed approach, to ensure we are including a diverse range of voices from across the borough.
3. Take an innovative approach to identifying opportunities for co-production and collaboration with survivors, in liaison with all relevant stakeholders and making use of available resources.

**About You**

The ideal candidate will have knowledge of domestic abuse and its impact on individuals and their children, as well as experience of providing emotional and practical support to victims of domestic abuse and violence with compassion and empathy.

The successful candidate will be proactive, have excellent communication skills and exercise high levels of integrity when handling confidential information and situations.

Fundamental to the role is the ability to work as part of a team and a commitment to providing a high standard of service.

**How to apply**

The Endeavour Project values diversity promotes equality and challenges discrimination. We encourage and welcome applications from people of all backgrounds.

Please feel free to email us c/o info@endeavourproject.org.uk if you require any additional support to apply for this role.

To apply for the post, please download an application form and job description from our website [www.endeavourproject.org.uk](http://www.endeavourproject.org.uk) or request an application pack by emailing Angela Gray at info@endeavourproject.org.uk please title the email ‘AVC application’.

The closing date for applications to be returned is **5pm Wednesday 19th February 2025**

We will be looking to hold interviews over two days **w/c 24th February 2025**

Please note if you do not receive a response within five working days from the closing date, then you have not been selected for interview.

**Information**

Paws for Kids (trading as Endeavour Project) is a Registered Charity no: 1084861

An enhanced DBS (Disclosure Barring Service) disclosure will be required for this role.

**A current valid driving licence and the ability to provide a suitable vehicle for work with insurance cover for business use is essential.**